

# Office of President

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## MINUTES

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**To:** Louise Anderson  
Sandy Bohnet  
Steve Cannell  
Michael Collins  
Jim DeHaven  
Terry Hutchins  
Bruce Kocher  
Marilyn Schlack  
Nancy Woods  
Patricia Niewoonder

**From:** Steve Cannell

**Subject:** Minutes of May 29, 2007 Cabinet Meeting

**Date:** May 29, 2007

**Members Present:** Anderson, Bohnet, Cannell, Collins, DeHaven, Hutchins, Kocher, Schlack and Woods

### TBO Discussion

1. Personnel Items
  - a. None
2. Reality Check
  - a. None
3. Kudos
  - a. Barb Taraskiewicz's efforts in developing a reference web site for the KAFI Cartoon Challenge were acknowledged.
4. Other TBO Items
  - a. None

### Approval of Minutes

The minutes of the May 15, 2007 meeting were approved as submitted.

### Other

- M. Collins and J. DeHaven met with Gallup to discuss interest in a "talent-based" community.
- N. Woods shared copies of the KVM Strategic Plan covering 2007-09.
- A copy of evaluation results from non-credit health careers offerings was distributed.

- Changes in methods used to allocate Perkins expenses were reported.
- Capital list has been placed on the G: drive.
- Commencement has been changed to Sunday for Winter and Fall Semesters 2008, but Miller was unable to accommodate a similar change for Fall Semester 2007.
- Reminder that Administrator recommendations and summaries are due to the President by June 8, 2007.
- Google mail is being investigated as a source of potential savings over our current email portal.
- A summary grade distribution analysis was distributed with emphasis placed on withdrawal rates.

#### Other Discussion items

1. Review of May 22 Planning Meeting
  - a. Several documents were distributed to be reviewed and discussed at the next meeting.
2. Schedule Date for Next Planning Meeting
  - a. Bring calendars next week to schedule next planning meeting.
3. I.T. Queue
  - a. This item will be reviewed at the next meeting.
4. Review of Consulting Leave
  - a. This leave will be addressed by vice-presidents on an individual basis, with notification to Cabinet.
5. Travel
  - a. Mary Ann Lancaster will be attending Prism Training in Lincoln, Nebraska on June 10-15, 2007.
  - b. Lois Baldwin and Marsha Perkins will be attending the Michigan Association of Higher Education and Disability Conference in Lansing on June 1, 2007.
6. Grants
  - a. Endorsed submission of a grant for \$72,000 to Michigan Justice Training Fund (Act 302) under grant entitled Michigan Commission of Law Enforcement Standards Justice Training Fund. This grant will be used to fund the Southwest Michigan Law Enforcement Consortium Program.

#### Next Meeting

The next meeting is scheduled for June 5, 2007 at 8:30 am in the Board Room.